
CURRICULUM VITAE FOR EDGAR GHANSAH

Address: GA-441-0057 E-MailAddress:edgarghansah02@gmail.com Telephone Number: +233 59 638 6508

CAREER OBJECTIVE

Dynamic professional with a passion for the job, dedicated to utilizing my skills to drive efficiency, foster innovation, contribute to the achievement of organizational objectives and eager to thrive in a dynamic and collaborative work environment.

EDUCATIONAL BACKGROUND

QUALIFICATION	SCHOOL	DATE
HND. Computer Science	Koforidua Technical University	Jan. 2021-Sept. 2023
WASSCE	Manya Krobo Senior High School	Sept. 2017-Sept. 2020

PROFESSIONAL CERTIFICATE

1. HCIA Datacom – HUAWEI CERTIFICATON
 2. HCIA Routing and Switching – HUAWEI CERTIFICATION
 3. General Competency Development Program – VRA ACADEMY
-

WORK EXPERIENCE

1. **Internship, Management and Information Systems, Volta River Authority** - October to December 2022
 - Determined hardware and network system issue using proactive troubleshooting techniques.
 - Prepared new computers and other computer accessories according to internal policies on standardized software and security deployments.
 - Managed backup and recovery of data assets to safeguard system availability.
 - Configured hardware and granted system permissions to clients in the organization.
-

- Administer and maintain user accounts and permissions through Active Directory, ensuring secure and accurate access to network resources.

2. National Service, Management and Information Systems, Volta River Authority -
November, 2023 to September 2024

- Conduct user training sessions to enhance computer literacy and productivity.
- Provide technical assistance to end-users, addressing hardware and software issues promptly.
- Responded to faults in networks to rapidly restore connectivity and prevent unnecessary downtimes.
- Conducted hardware diagnostics and performed routine maintenance tasks to ensure optimal system performance.

SKILLS

- | | |
|------------------------------------|-----------------------------------|
| 1. Desktop support | 5. Helpdesk Call Support |
| 2. System/Data backup and recovery | 6. Printer Installation |
| 3. Microsoft windows and M365 | 7. Hardware repairs maintenance |
| 4. Organizational skills | 8. Network infrastructure support |
-

SOCIAL EXPERIENCE

1. Health and Welfare Chair – Faculty of Applied Science and Technology, Koforidua Technical University.
 2. 2020 SRC Organizer – Manya Krobo Senior High School
 3. 2019 SRC Planning Committee Member - Manya Krobo Senior High School
 4. 2018 SRC Planning Committee Member - Manya Krobo Senior High School
-

REFERENCE

Upon request